From: <u>Biggs, Tonia</u>
To: <u>Foster, Althea</u>

Cc: R6HarveyInfo; Bokun, Lisa

Subject: RE: HH2017COM9/12 - Corpus Liaison role - Who do I need to coordinate travel details with?

Date: Thursday, September 14, 2017 12:49:37 PM

## Althea:

When I contacted Timber Carter she said she did not do airline reservations and directed me to Doretha. Doretha indicated she does hotel reservations. I started my TA with air and rental car but did not complete it. Timber put the funding on my TA but I need my expenses added and my TA is hung with no action. I emailed Timber yesterday and reached out to Lisa Bokun yesterday and today. I need help with my TA so I can get it approved today. Time is short. I would appreciate you finding someone interested in helping me complete my travel authorization. I am really frustrated and need a lifeline here. Things should not be this hard. Thank you for any help you can provide.

## Thanks so much!!

Tonia Biggs 214.665.8551

From: Foster. Althea

**Sent:** Tuesday, September 12, 2017 3:34 PM **To:** Biggs, Tonia <Biggs.Tonia@epa.gov>

**Cc:** R6HarveyInfo <R6HarveyInfo@epa.gov>; Smith, Monica <smith.monica@epa.gov>; R6HarveyLSC <R6HarveyLSC@epa.gov>; Carter, Timber

<Carter.Timber@epa.gov>

**Subject:** RE: HH2017COM9/12 - Corpus Liaison role - Who do I need to coordinate travel details with?

Tonia,

I put a 213RR resource request in for you to mobilize on Sunday, September 17, 2017, to work as the IMT Liaison Officer in Corpus Christi. Timber Carter will prepare your TA and the REOC Logistics will work with you on your travel and lodging.

## Althea

From: Biggs, Tonia

**Sent:** Tuesday, September 12, 2017 3:24 PM **To:** Foster, Althea < Foster. Althea@epa.gov >

**Cc:** R6HarveyInfo@epa.gov>

Subject: HH2017COM9/12 - Corpus Liaison role - Who do I need to coordinate travel details with?

Althea:

Thank you so much for your call on Monday. It is always nice to talk with you. Who I need to coordinate details regarding deploying to Corpus Christi as Liaison.

Thank you as always!!

Tonia Biggs
US EPA Region 6
Enforcement Officer,
Oklahoma State Coordinator and
Tribal Enforcement Coordinator
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214.665.8551
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